

Minutes – Forest Hill College Council

Date	23 July 2009	Time: 6.00pm	Location: Conference room
Attendance	Jenny, David, Meagan, Fotoula, Barbara, Janice, Jenny, Mira, Jenny S		
Apologies	Glenda, Nick, Melanie Fraser.		
	Item		Action
2	Minutes of Previous meeting	<i>Motion That the Minutes of the previous meeting, held on 24 June 2009 be accepted as a true and accurate record with one amendment to the attendance. Melanie Fraser was an apology. Moved: Janice Seconded: Jenny Carried Yes</i>	
3	Business arising	None	
4	Additional items for General Business		
5.	Correspondence	Schedule tabled Reading of Report from China to be attached to the minutes. <i>Motion: That the inward and outward correspondence is received and actions approved. Moved: Barb Seconded: David Carried</i> to be carried at next Council Meeting	Parent Club constitutions in to be forwarded to PA. China Trip report to be moved onto next agenda.
6	Reports		
	6.1 – President	President – NA	
	6.2 Finance & Administration Report	- As tabled Key Points Wireless capabilities (3 x \$3000 units) and Netbooks being discussed. College looking at Netbooks using the funding. Pay rise for technician Music – Principal Team to have round table discussion with staff before money will be allocated. New photocopiers. Contract in place Elective subject costs being reviewed.	

	<p>Sub Program Budgets – overspending and future planning being investigated. Approval of lighting equipment for the theater (Stage one and two) approved. Garage to support tennis courts has been funded.</p> <p><i>Motion:</i> <i>That the financial statements for all accounts for June 09 as presented be accepted and that all payments including investment transfers, general ledger, journal report and cheques from 029184 to 029247 be ratified and are approved. Cheques over \$5000 are listed separately. Direct debits from dd11334 to _____ are approved</i></p> <p>Moved: Seconded: Carried</p>	Add direct debits to the finance minutes and these.
6.3 Education Program	- As tabled	Send Science policy with the minutes
6.4 Facilities Report	<p>- As tabled</p> <p><i>Motion:</i> <i>That Council approve all use of College facilities for which contracts have been completed and approve the use of student technicians as required</i></p> <p>Moved: J Cook Seconded: Meagan Carried to be carried at next Council Meeting</p>	
6.5 Public Relations	<p>- As tabled</p> <p>P/S/T interviews discussed Alumni – would like it to start Website – use growing Kirsty Marshall and play spaces. Cyber Safety night coupled with website use. Transition Honour Boards – to reflect future directions House banners to be taken to facilities</p> <p>School Council support ongoing planning of an Alumni group.</p>	
6.6 Parents Association	<p>- As tabled</p> <p>Trivia Night – Tickets available. Lost Property being considered. Getting ready for the second hand book sale.</p>	
6.7 IMPACT	Report	

		Not Available	
	6.8 Principals	<ul style="list-style-type: none"> - e⁵ framework is being launched by the department Principal team has been to the first briefing. - VCE premiers awards – attended, to see FHC students given award for 2008. - Satern Launch attended today - concept - OH&S training being attended by Principal team. 	
		<p><i>Motion: That all reports be received.</i></p> <p>Moved: Mira</p> <p>Seconded: Janice</p> <p>Carried to be carried at next Council Meeting</p>	
7	General business		
	7.1 Review	<p>School Review Report – Avis Grahame</p> <ul style="list-style-type: none"> - Report as tabled <p>Thank you to the College for the hospitality.</p> <p>Purpose of the School Review process was outlined by Avis for Council members.</p> <ul style="list-style-type: none"> • Embedding an improvement process (college and system wide). • Review, reflect and refine – constant process. • Transparent process involving as many people as possible. Engaging the whole school community. • From the review the strategic plan will be set and inform the work of all staff in achieving school goals. <p>The findings of the review were outlined by Avis for Council members.</p> <ul style="list-style-type: none"> • Performance is measured against the State and SFO benchmarks. • LBOTE component explained • Where Forest Hill College sits was highlighted to Council members. • Student Learning – findings and patterns highlighted • Student Pathways and Transitions – findings highlighted • Student Engagement and Wellbeing – findings highlighted <p>Where to from here?</p> <p>Total change of Leadership has bought some time for quality reflection and redefining of vision and goals.</p> <p>New team and structure is aligned to new vision and directions.</p> <p>Now time to allocate the resources appropriately.</p> <p>Some work done on re-energising the curriculum but there is still work to be</p>	

		<p>done in this area.</p> <p>Clarity around roles and responsibilities will assist this. Time into PL to further develop those teams.</p> <p>The College does want to grow enrolments in order to expand options. This should not be done at any cost, we need to maintain opportunities for all students.</p> <p>Two keys from the effective schools models are – High expectations and Accountability. High expectations for students and Accountability for staff and the teaching and learning program.</p>	
	Meeting Closed	8:25pm	
	Next meeting	Aug 26, Oct 28, Nov 25 Xmas Dec 16???	